**INTERNATIONAL RELATIONS OFFICE**

**FACT SHEET – GENERAL INFORMATION**

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| **Rector** | Dr. Alberto Montoya Puyana | |
| **Address** | Avenida 42 N 48 -11 el Jardín | |
| **Telephone** | +57 7 6436111 | **Fax:** |
| **International Relations Office** | Adriana Martínez Arias  Director | |
| **Address** | Avenida 42 N 48 -11 el Jardín, 2nd Floor “Edificio Biblioteca” | |
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| **Telephone** | +57 7 6474488 | +57 7 6436111 Ext. 360 |
| **Dept. Coordinator**  **ERASMUS + Programme** | Aída Elia Fernández de los Campos  Professor – Law School | |
| **E-mail** | demafc@unab.edu.co | |
| **Telephone** | +57 7 6436111 Ext. 155 | |

**ACADEMIC CALENDAR**

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|  | **1st Call for applications** | **2nd Call for applications** | **3rd Call for applications** |
| **Nomination** | Applications on nominated students must reach UNAB by December 12th in order to be able to start academic activities within the first semester – End of January – Beginning of May 2018 | Applications on nominated students must reach UNAB by May 31st in order to be able to start academic activities within the second semester - End of July – Beginning of November 2018 | Applications on nominated students must reach UNAB by December 12th in order to be able to start academic activities within the first semester – End of January – Beginning of May 2019 |

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| **Academic information** | The Faculty of Legal and Political Science of Universidad Autónoma de Bucaramanga is pleased to invite PhD students of the Law Department of Siena University to join one of the following lines of research offered by the Sociolegal Research Centre:   * International Law * Law of Integration * Mercantile Law * Human Rights * Migrations * The control of conventionality: analysis in comparative law * The Constitutionalization of Law * Environmental Law * Legal analysis * Legal argumentation * Legal Dogmatics * History of Law * Bioethics and Law of new technologies * Family Law * Children’s rights * Intrafamily violence * Gender * Strategies for teaching Law * Contemporary theories of justice   The letter of motivation should include the main subjects to be covered at the University.  During their stay at UNAB students will receive permanent academic advice in English, Italian and/or Spanish according to their field of research. Before leaving, students should release an article written in any of the three mentioned languages, and related to the topic analysed during their stay. This paper could be peer reviewed in order to be published in one of the Reviews of the Programme of Law.  Students will be encouraged to participate in the Seminars coordinated by the Sociolegal Research Centre that cover Legal Hermeneutics, Legal Institutes and Legal Schools. They will also be invited to graduate programmes available during their stay, to the Conciliation Centre, to the Public of Interest Law Clinic, and to all other academic and cultural events organized by the University. |

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| **Application Process** | **Language requirements**   * The student must have a basic level of Spanish, desirable A2.   **Application Documents**  You must send the following documents within the dates mentioned above to Dr. Aida Fernandez - demafc@unab.edu.co   * CV * Passport copy * Copy of the last diploma obtained from a professional degree * Transcripts of the last degree obtained * Presentation letter from the Home University * Motivation letter from the student addressed to Dra. Aida Fernandez * Copy of the Blood group certificate |

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| **Visa procedure or Entry and Stay Permit in Colombia** | If you are planning to **stay for less than 180 days** in Colombia we encourage you to travel with the acceptance or invitation letter, a presentation letter from your home university and your passport. Once in Colombia the immigration officer will ask you for these documents and stamp in your passport a PIP “Permiso de Ingreso y Permanencia” which allows you to stay in Colombia for 90 days. If necessary, you will be able to renew this permit once for the same amount of time (90 days). This has an approximate cost of €22 EUR.  For stays **longer than 6 months** it is recommended to apply for a **TP3 visa** in the country of origin at the Colombian Consulate, which requires the students to complete the application of "Aliens Card" once in our city. This Card takes about 20 days to be issued and has an approximate cost of €48.50 EUR.  **For information on visa procedures visit the website:**  <http://www.cancilleria.gov.co/tramites_servicios/visas> |
| **Medical insurance** | All foreign students must obtain an international medical insurance before traveling to Colombia.  It is mandatory to buy it through us with Mrs. Martha Gomez, Sales representative of EUA (Euroamerican Assistance), you can contact her at:  [bucaramanga@euroamericanassistance.com](mailto:bucaramanga@euroamericanassistance.com) - +57 315 380 2073 |
| **Accommodation and feeding** | We encourage students to take an accommodation in homestay with local host families. They are located strategically so that they have easy access to the university and / or excellent connectivity and reduce their transportation costs. We ensure an appropriate price for a student between €127 EUR to €170 EUR per month.  **In this link you will find the HOMESTAY offer which is constantly updated.**  <https://drive.google.com/drive/folders/0B5KhqfhPTz5ERnV0VEpfLVMyMzA?usp=sharing>  If students **do not want** to take the homestay option, we can help them to be located in hotels or hostels near the UNAB while looking for their accommodation independently.  Hotel TAMARINDO http://www.hoteltamarindobucaramanga.com/  Hotel TRYP http://www.hoteltrypbucaramanga.com/en/  Hotel FIKE http://www.hotelfike.com/  Around the university and within it you will find different options of restaurants and cafeterias. We estimate an average daily expenditure (3 meals per day) of €6 EUR to €8.50 EUR each one. |
| **h** | **ARRIVAL AT THE AIRPORT**  The "Palo Negro" airport is located in the town of Lebrija approximately 40 minutes from Bucaramanga.  UNAB will ensure your transportation (Airport - accommodation - Airport) for which we ask you to send your travel itinerary at least 7 days before your arrival.  **BUCARAMANGA**  The City has several public transportation systems.  **Taxi:** theminimum fare is around € 2.50 EUR enough to move from any of the accommodations suggested to the University  It is quite safe and can be booked in various ways: it is always recommended to order it by phone (from landline 6452222) or an app like "easytaxi" or "tapsi" that operate nationally.  **Bus** : the fee is around €0.50 EUR and covers several routes. |
| **Institutional video** | <https://www.youtube.com/watch?v=czUlii8WWDQ> |
| **Activities of the International Relations Office** | -World Cafe once a month usually the first or second Friday of the month.  -Ulibro, 3rd largest book fair in Colombia (Last week of August)  -Music Concerts  -Field trips  -Touristic trips  -Complimentary Spanish Course (free of charge) during the whole stay at UNAB, twice a week. |