



UNIVERSITÀ
DI SIENA
1240

CALL FOR APPLICATIONS

ERASMUS+ KA107 PROGRAMME/ INTERNATIONAL CREDIT MOBILITY (ICM)

STUDENT MOBILITY TO ISRAEL

A.Y. 2020/2021

A selection is announced for the awarding of grants for study and/or thesis research at partner universities with which the University of Siena has entered into bilateral agreements within the framework of the Erasmus+ International Credit Mobility (KA107) programme-2018.

The number of places available for mobility periods are listed in annex I.

Mobility periods must end by 31/07/2021.

1- Recipients

Students who, at the time application, are regularly enrolled in any study programme at the University of Siena, except those in receipt of an Invest Your Talent in Italy scholarship.

However, please note that students enrolled in the third year of a first cycle degree course who plan to graduate before departure for Erasmus study abroad must present a study plan for the second cycle degree course activities in which they wish to enrol, and may complete the mobility period only after they have enrolled.

Students who have been in receipt of an LLP/Erasmus (Study and/or Placement) or Erasmus+ (Study and/or Traineeship and/or ICM) grant during the current study cycle may submit an application in accordance with the following restrictions:

- for those enrolled on First or Second Cycle Degree Courses or Doctoral programmes, in the case of mobility undertaken during the same study cycle, the number of past and future monthly Erasmus contributions cannot exceed 12 months in all;
- for those enrolled in Single Cycle Degree Courses, the number of past and future monthly Erasmus contributions cannot exceed 24 months;

Erasmus mobility is not compatible with part-time student status.

2- Duration of mobility and activities permitted

The duration of mobility is indicated in Annex I and must in any case last at least 3 months (90 days).

Mobility periods of less than 3 months will not be considered valid, neither for academic purposes, nor for calculating Erasmus economic contributions.

Although grant recipients may request to extend their stay at the host university, financial coverage for the extra months is not guaranteed. Any extension must be agreed first with the host university and the University of Siena.

A special extension request form will be published on the Unisi Erasmus KA107 mobility web pages: <http://usienaicm.wp.unisi.it/>

Activities allowed during the study period abroad are:

- course attendance;
- sitting exams:

- thesis preparation and research activity.

3 - Host universities

Students who intend to apply for the selection may choose up to two destinations from the partner universities listed in Annex I of this notice, in order of preference.

You are advised to consult the website of the Israeli university where you wish to complete your mobility, taking note of the academic offering and the characteristics of the foreign university in terms of required language skills, the academic calendar and anything else of interest for a fruitful study experience.

The subject area which the mobility refers to is indicated in the table next to each Israeli university and priority will be given to students whose plan of study abroad is relevant to the subject area indicated.

4 - Submission of applications

The application must include:

- a) the application form;
- b) self-certification of examinations passed with the weighted average of marks and/or any academic qualifications already held;
- c) copies of documents certifying proficiency in the language of the host country or in English, clearly indicating the level; should there be any doubts in this respect, please contact the Siena University Language Centre (infocla@unisi.it).

These documents must be e-mailed as a single file PDF file to icm@unisi.it by 11:59pm on 25 November 2020.

Grants will in any case be awarded until funding for this purpose is exhausted.

5- Evaluation of applications

Applications will be assessed by the coordinating professors for the mobility grants listed in annex I, taking into account the following elements:

- 1- academic merit:
- 2- consistency of the study plan abroad and the applicant's motivation;
- 3- language proficiency.

6- Awarding of the grant

The list of applicants selected for each destination, approved by a Provision of the General Manager, will be published on the web pages of the International Relations Division.

7-Obligations to be fulfilled by recipients

Selected students who are assigned an Erasmus grant at a partner university must present all the documentation requested by the host university, in accordance with procedures and deadlines.

The host university has the right to decline admission to those who do not meet the requirements or who do not submit all the required paperwork.

Furthermore, students in receipt of a grant must also deliver the **Financial Agreement**, in duplicate, duly filled out and signed, at least 15 days before their scheduled departure.

Immediately after the actual start of the mobility programme, students must send the "Erasmus Certificate" with the mobility start date to: icm@unisi.it.

Failure to send the certificate with the start date will result in withdrawal of the advance grant payment already disbursed.

Within 10 days of returning from the period of study abroad, students must e-mail to icm@unisi.it the following final documentation as two separate files (PDF format):

- original copy of the Erasmus Certificate with the mobility start and end dates;
- Copy of the Learning Agreement, completed in all sections and duly signed.

The student is also required to fill in, as soon as he/she receives the email from the European mobility management system (sender: replies-will-be-discarded@ec.europa.eu), the final narrative report (EU survey); compilation is compulsory and must be completed in order to receive the balance of the mobility contribution.

8 – Recognition of academic activities carried out during mobility

Before leaving :

1) Before leaving, the student must fill in the Learning Agreement (LA), sign it and submit it to the Students and Course Administration Office (*Ufficio Studenti e Didattica* - USD) of their Department in time for approval by the Academic Board (*Comitato per la Didattica* - CD), i.e. approximately 1 month before departure (2 months if departure is scheduled for September);

- should the deadline for submitting the LA to the host university for the Erasmus registration procedure (application) fall before the date of the Board meeting, the Chair of the Academic Board shall sign the LA, which will subsequently be approved by the Academic Board. The student shall collect a copy to send to the host university.

- should it also be impossible to obtain the signature of the Chair of the Academic Board before the deadline, the student shall take the LA to the International Relations Division to be signed by the Institutional Erasmus Coordinator. The student will collect a copy to send to the host university, while the original will be sent by the Division to the appropriate Students and Course Administration Office.

2) Once the LA has been approved, the Chair of the Academic Board shall sign the "Sending institution – Responsible person's signature" box and the Students and Course Administration Office shall fill in the field for internal use only;

3) Before leaving, the student MUST collect the original LA and take it to the host university for signature. A copy must remain at the Students and Course Administration Office.

During mobility :

Should the student need to make any change to the LA, he/she must fill in the *During the mobility*

section, have it signed by the host university first and then send it by e-mail to the Students and Course Administration Office (within 2 months from the start of the mobility) which will then pass it on to the Academic Board. Upon approval of the variations by the Academic Board, the Students and Course Administration Office will complete the part for which it is responsible and send the document back to the student by e-mail.

On returning

The student shall deliver the following to the International Relations Division:

- the Erasmus Certificate with the mobility start and end dates, stamped and signed by the host University;
- a copy of the LA (the original must be delivered to the appropriate Students and Course Administration Office);
- copy of the Transcript of records, in which the host university certifies the exams passed during mobility (the original must be delivered to the appropriate Students and Course Administration Office for recognition).

9 - Financial Contributions

The Erasmus mobility referred to in this notice provides participants with a European contribution structured as follows:

- European contribution of **700 €** per month for food and board;
- European contribution of **360 €** total for travel expenses;
- contribution of **100 €** total for procedures relating to Visa application

The total amount of the contribution will be disbursed as follows:

- a 70% advance payment;
- the 30% balance will be paid on return, after the mandatory delivery of the required documentation and the online submission of the narrative report (EU survey).

To receive the economic benefits, students must enter their bank account details (IBAN of a current account or card registered or co-registered in their name) in the *Segreteria on-line* (Online Student Administration) (Home>Anagrafica, Dati bancari/Scegliere Bonifico bancario o postale) before departure. Some rechargeable cards have a limit on amounts credited. Check these limits before entering the details in *Segreteria on-line*.

The IBAN of accounts registered in the name of third parties only (parents, relations, friends...) are not accepted.

Students resident abroad must also enter their home address in Italy (Home>Anagrafica).

Should the stay be cancelled or interrupted before the 3 months are up, the grant recipient will be required to repay any mobility contributions he/she may have received; this refund is a condition for renewing enrolment in the subsequent course year and for obtaining the academic qualification.

Grant holders shall continue to receive any national study grants or scholarships awarded. Students who

have been awarded an **ARDSU** (Regional Authority for the Right to Higher Education) scholarship for the academic year preceding the one in which the ICM Mobility will take place may apply for the regional scholarship for international mobility. For further information, please visit the website www.dsu.toscana.it or contact 0577/760819 or the email address cghezzi@dsu.toscana.it.

10 - Processing and confidentiality of personal data

In accordance with art 13 and pursuant to art 24 of Legislative Decree 196/2003, all personal data provided while applying for admission to the Erasmus+ programme will be processed for the purposes of managing the selection procedure and any grant assignment procedure. The persons concerned may exercise their rights in respect of the personal Data Controller at any time, as set out in art 7 of Legislative Decree 196/2003.

Annex I

Partner university	USiena Coordinator	Area	Places Available	Duration
Università partner	Coordinatore Usiena	Area	Posti disponibili	Durata
Bar Ilan University	Prof. M. Perini	Law and complementary subjects to the project	2 (I, III ciclo)	5 mesi
Ben-Gurion University of the Negev	Prof. M. Perini	Law and complementary subjects to the project	2 (I, III ciclo)	5 mesi
The Hebrew University of Jerusalem	Prof. M. Perini	Law and complementary subjects to the project	2 (I, III ciclo)	5 mesi
Tel Aviv University	Prof. F. Pessina	Physiology and complementary subjects to the project	2 (I, III ciclo)	3 mesi

Law and subjects relating to the Project 2 (I, III cycle) 5 months

Physiology and subjects relating to the Project 2 (I, III cycle) 3 months